



Administration for Community Living

GrantSolutions Basics for ACL Grantees

U.S. Administration for Community Living

Last update: October 28, 2013

Content

- Requesting User Account (pgs.3-4)
- Logging In (pgs. 5-6)
- Basic Navigation (pgs. 7-16)
- Submitting Reports as Grant Notes (pgs. 17-23)
- Requesting Amendments (pgs. 27-39)
- Request Help (pg. 40)
- Training Videos (pg. 41)

Requesting Grantee User Account

https://home.grantsolutions.gov/home/wp-content/uploads/2013/06/USGranteeUserAccountRequestForm_jun2013.pdf



Please fill out the following form.

 **Print Form**

Grantee User Account Request Form

Please use this form to request the following GrantSolutions Grantee user account actions:

- Create a new account at an existing grantee organization
- Update information pertaining to an existing grantee account
- Close an existing grantee account

GrantSolutions Grantee User Accounts

All account requests must be made by the prospective user's supervisor or other authorized organization official

1. The authorized official must complete and sign the first section of the Account Request Form.
2. The person who will be receiving access needs to:
 - a. Sign and date the second part of the forms (Data Access/Security Compliance Statement)

Additional GrantSolutions Grantee User Accounts


If you require additional grantee user accounts for your organization, please complete a copy of the attached change request form for each person. Please be sure to complete the form in its entirety for each account request.

Changes to Existing GrantSolutions Grantee User Accounts

When your account has been created, you should receive two emails: one with your user name and one with your temporary password.

GrantSolutions User Account created. - Message (HTML)

From: notifications@grantsolutions.gov
To: [REDACTED]
Subject: GrantSolutions User Account created.

THE GRANTS CENTER of *excellence* 
Linking Services, Solutions, Communities

A GrantSolutions user account has been created. Your new account username is listed below. A temporary password will be sent to you in a separate email.

Web Site: <https://www.grantsolutions.gov>

User Name: [REDACTED]


If you need assistance, please contact the GrantSolutions Help Desk:
help@grantsolutions.gov

.....

This message has been sent by GrantSolutions (<https://www.grantsolutions.gov>)

GrantSolutions Account Verification - Message (HTML)

From: notifications@grantsolutions.gov
To: [REDACTED]
Cc:
Subject: GrantSolutions Account Verification

THE GRANTS CENTER of *excellence* 
Linking Services, Solutions, Communities

A request to reset your GrantSolutions account password has been submitted. Please go to the GrantSolutions site using the temporary password below to login. You will then be prompted to change your password.

GrantSolutions Web Site: <https://www.grantsolutions.gov>

New Password: [REDACTED]

If you did not request to reset your GrantSolutions password, please contact the GrantSolutions Help Desk:
help@grantsolutions.gov

.....

This message has been sent by GrantSolutions (<https://www.grantsolutions.gov>)

Accessing the GS System

<http://www.grantsolutions.gov/>



THE GRANTS CENTER of EXCELLENCE

GRANTSOLUTIONS.GOV
Linking Services, Solutions, Communities

HOME

BENEFITS

SERVICES

PARTNERS

SUPPORT

ABOUT

NEWS

The Grants Center of Excellence

The Grants Center of Excellence (COE) delivers end-to-end grants management services to over 17 Federal partner agencies through [GrantSolutions.gov](http://www.grantsolutions.gov). Managed by the Administration for Children and Families (ACF) within the U.S. Department of Health and Human Services (HHS), our mission is to provide comprehensive and cost-effective grants management solutions for grantors, grantees, and the public.

Benefits

The Grants Center of Excellence delivers end-to-end grants management services to over 17 Federal partner agencies through [GrantSolutions.gov](http://www.grantsolutions.gov) [More information.](#)

Services

The Grants Center of Excellence (COE) provides comprehensive, cost-effective grants management solutions for both grantors and grantees. [More information.](#)

Partners

The Grants Center of Excellence serves a broad cross section of federal grant making agencies. Diverse in mission, size and program complexity, they bridge the spectrum of grant possibilities demonstrating the flexibility and adaptability of [GrantSolutions](http://www.grantsolutions.gov). [More information.](#)

Support

The Grants Center of Excellence (COE) is committed to the success of all of its partners. To ensure the best possible user experience, the COE provides an array of support services. [More information.](#)

Login to GrantSolutions

Search

NEWS

[Grants Center of Excellence \(CoE\)'s GrantSolutions Move to Amazon Web Services \(AWS\)](#)

The Grants Center of Excellence (CoE)'s GrantSolutions move to Amazon Web Services (AWS) on March 2013 has led the way for cloud computing at HHS. AWS is Federal Information Security Management Act (FISMA) compliant and therefore, has all required security controls, monitoring and consultation services.

[The Grants Center of Excellence Welcomes Internal Revenue Service \(IRS\) to GrantSolutions](#)

[Administration for Community Living \(ACL\) Migration – Successful and Timely](#)

[NEWS ARCHIVE](#)

LOG IN



The Grants Center of Excellence (COE) serves as one of three consortia leads under the Grants Management Line of Business (GMLoB) E-Gov initiative offering government-wide grants management system support services. The COE is managed by the Administration for Children and Families (ACF) within the United States Department of Health and Human Services in partnership with 15 different federal agencies as of February 2011. Our services cover the full life cycle of the grants management business. Should your government agency be looking for a cost effective and proven grants management solution, please explore our informational website at <http://home.grantsolutions.gov/>.

GrantSolutions is best accessed using Internet Explorer 7 or 8, Firefox 4 and is most compatible with JAWS v13.

First Time Users
Click the button below to create a GrantSolutions.gov User Account.
REGISTER

Login to GrantSolutions.gov
Before logging in please read the [Warning Notice](#)
Username:
Password:
LOG IN
[Having trouble logging in?](#)
[Reset Password/Unlock Account](#)

Note that Username and Password are case-sensitive.

[View Grant Opportunities](#)

GrantSolutions.gov User Support
(202) 401-5282
(866) 577-0771
help@grantsolutions.gov
(8 AM - 6 PM Eastern Time M-F)

HOME SCREEN – MY GRANTS LIST

Grants > My Grants List

***Note:** Black boxes indicate where grantee identifying information will be. Throughout this training document, all grantee information is blacked out to protect confidentiality.

My Grants List



[Show Expired Grants](#)

Grant Number:

Grant Program: Health Care Innovation Awards (HCIA) [View NGA](#) [Grant Notes](#) [Send Message](#) [History](#) [Manage Amendments](#)

Program Office: Centers For Medicare and Medicaid Services

Project Title:

Award Issue Date: ⓘ 07/02/2012

Project Period: 07/01/2012 to 06/30/2015

Budget Period: 07/01/2012 to 06/30/2013

Total Approved Budget (Federal): \$1,056,660

Next T&C Due Date: N/A

Status: No Existing Amendments

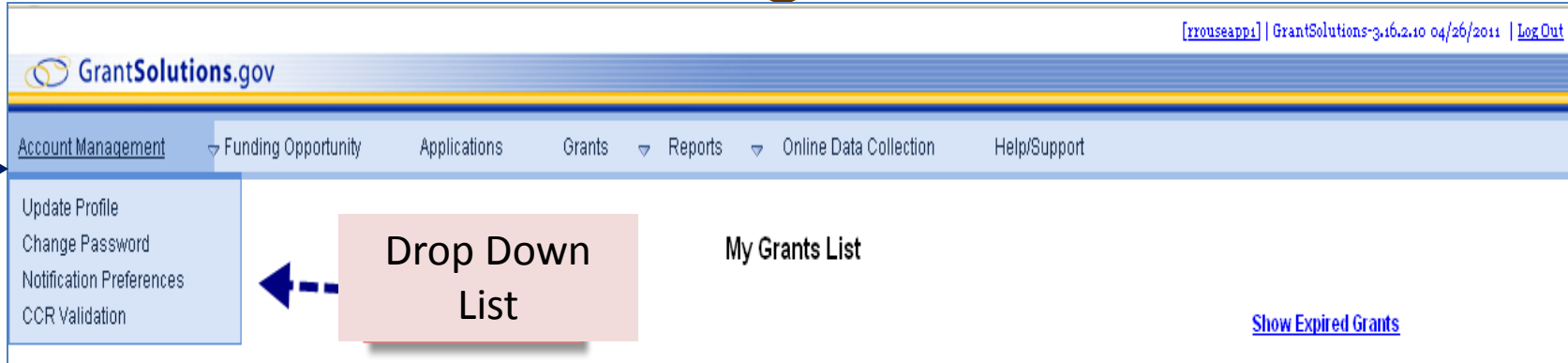
Non Competing Status: Due [Apply For Non Competing Award](#)

Non Competing Due Date: 05/01/2013

Don't see your grant listed here?
Please call the GrantSolutions Helpdesk to troubleshoot.

GrantSolutions User Support
(202) 401-5282
or (866) 577-0771
help@grantsolutions.gov

Screen Navigation



Menu Item	Description
Account Management	You are able to edit your user information, such as your profile, password, etc.
Funding Opportunity	You are able to view some – but not all – Federal Funding Opportunities you may be eligible to apply for. However, ACL does <u>not</u> accept applications submitted through GrantSolutions at this time.
Applications	N/A - ACL does <u>not</u> accept applications submitted through GrantSolutions at this time.
Grants	This is a central point of management for grants. Most grant information may be obtained and post award actions can be viewed at this location.
Reports	N/A - ACL will <u>not</u> be using the Reports feature at this time. Program Performance Reports (PPRs), Financial Reports (ex: SF-425), and other reports (if applicable) should be submitted in GrantSolutions as <i>Grant Notes</i> .
Online Data Collection	N/A – ACL will not be using the Online Data Collection feature at this time.
Help/Support	The Help/Support link will give you the contact information for the GrantSolutions Helpdesk.

MY GRANTS LIST

- Update Profile
- Change Password
- Notification Preferences
- CCR Validation

[Show Expired Grants](#)

Grant Number: [REDACTED] [View NGA](#)
Grant Program: Childrens Health Insurance Program Reauthorization Act(CHIPRA) [Grant Notes](#)
Program Office: Centers For Medicare and Medicaid Services [Send Message](#)
Project Title: Improving Health Outcomes for Children [History](#)
[Manage Amendments](#)
Award Issue Date: [?] 02/25/2013
Project Period: 02/22/2010 to 02/21/2015
Budget Period: 02/22/2010 to 02/21/2015
Total Approved Budget (Federal): \$13,209,712
Next T&C Due Date: N/A
Status: No Existing Amendments

Grant Number: [REDACTED] [View NGA](#)
Grant Program: State Health Insurance Assistance Program(SHIP) [Grant Notes](#)
Program Office: Centers For Medicare and Medicaid Services [Send Message](#)
Project Title: STATE HEALTH INSURANCE ASSISTANCE PROGRAM [History](#)
[Manage Amendments](#)
Award Issue Date: [?] 05/31/2013
Project Period: 09/28/1992 to 03/31/2016
Budget Period: 04/01/2013 to 03/31/2014
Total Approved Budget (Federal): \$431,425
Next T&C Due Date: N/A
Status: Work In Progress (Post Award)
(Revision (Carryover))
Non Competing Status: Ready
Non Competing Due Date: 12/31/2013

Grant Number: [REDACTED] [View NGA](#)
Grant Program: [REDACTED] [Grant Notes](#)

UPDATE PROFILE

Administration on Aging Intra... HLN News GrantSolutions GrantSolutions

GrantSolutions.gov

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support

Account Management > Update Profile

Profile Update for [REDACTED]

* indicates a required field.

Prefix * Other
If other, specify [REDACTED]

Position Title * [REDACTED]

Work Phone * N/A

Fax [REDACTED]

Mobile [REDACTED]

Other Phone [REDACTED]

Email * [REDACTED]

Primary Address Information

Division/Department [REDACTED]

Country * UNITED STATES

Street Address * [REDACTED]

Mail Stop [REDACTED]

City * [REDACTED]

County [REDACTED]

State * [REDACTED] [REDACTED] [REDACTED]

Zip Code [REDACTED]

→ Save Cancel

start Contacts - Microsoft ... Grants Solutions - Co... Microsoft PowerPoint ... GrantSolutions - Wind... 12:47 PM

CHANGE PASSWORD

[sb]ue1 | GrantSolutions-4.4.2.9 7/23/2013 | [Log Out](#)

GrantSolutions.gov

Account Management ▾ Funding Opportunity Applications Grants ▾ Reports ▾ Online Data Collection Help/Support ▾

Account Management > Change Password

Change Password

*** indicates a required field.**

GrantSolutions Password Policy

- New password must be at least 8 characters long.
- Passwords **MUST** contain at least one upper case letter, one lower case letter, one number and one special character (including but not limited to such as characters as ! @ # \$ % & * = ? < >).
- Passwords expire every 60 days and must be reset.
- Accounts will be locked after 3 unsuccessful login attempts.
- You will be logged out and returned to logon screen after changing your password - you will need to login again using your new password
- Users may also unlock their own accounts by using the "Forgot Password?" link on the GrantSolutions Login Page.

Current Password * ?	<input type="password"/>
New Password * ?	<input type="password"/>
Confirm New Password * ?	<input type="password"/>

GrantSolutions User Support | (202) 401-5282 or (866) 577-0771 | gsstage@grantsolutionstest.com
[Contact Us](#) | [Web Accessibility](#) | [Privacy and Security Notice](#) | [Freedom of Information Act](#) | [Disclaimers](#)

Done Internet 125%

NOTIFICATION PREFERENCES

Account Management > Notification Preferences

Notification Preferences

Global Notifications

Select/Unselect ALL	<input checked="" type="checkbox"/>
Correspondence Application Note Added	<input checked="" type="checkbox"/>
Correspondence Grant Note Added	<input checked="" type="checkbox"/>

Award Notifications

Select/Unselect ALL	<input checked="" type="checkbox"/>
Application Not Funded	<input checked="" type="checkbox"/>
Application Not Selected for Review	<input checked="" type="checkbox"/>
Award Finalized	<input checked="" type="checkbox"/>
Grantee Award Acceptance	<input checked="" type="checkbox"/>

Pre-Award Notifications

Select/Unselect ALL	<input checked="" type="checkbox"/>
Application Funded	<input checked="" type="checkbox"/>
Application Returned	<input checked="" type="checkbox"/>
Competing Continuation Announcement Available	<input checked="" type="checkbox"/>
New Announcement Available	<input checked="" type="checkbox"/>
Non-Competing Announcement Available	<input checked="" type="checkbox"/>
Supplemental Announcement Available	<input checked="" type="checkbox"/>

Post-Award Notifications

Select/Unselect ALL	<input checked="" type="checkbox"/>
---------------------	-------------------------------------

Although grantees are able to turn off certain notifications by unchecking boxes, it may be helpful to keep them on – especially when you are new to using GrantSolutions.

notificationPreferencesPreNotificationTable

CCR VALIDATION

Google News GrantSolutions

https://stage.grantsolutions.gov/gs/ccrValidation.gs?breadCrumb=Account+Management+>+CCR+Validation

The New York Times ... ESPN: The Worldwide... washingtonpost.com ... Bank of America | Ho... Capital One Credit Car... mail.umich.edu mfile.umich.edu: Web ... Other bookmarks

[rule] | GrantSolutions-4.5.6.2 8/8/2013 | Log Out

GrantSolutions.gov

Account Management ▾ Funding Opportunity Applications Grants ▾ Reports ▾ Online Data Collection Help/Support ▾

Account Management > CCR Validation

CCR Validation

CCR Validation Status	Validated (ACTIVE) 🔍
CCR Expiration Date	07/19/2012
Organization Name *	[REDACTED]
CCR Official Name *	[REDACTED]
DUNS Number	[REDACTED]
Country *	UNITED STATES
Street Address Line *	[REDACTED]
City *	[REDACTED]
County *	[REDACTED]
State *	[REDACTED]
Zip *	[REDACTED]

GrantSolutions User Support | (202) 401-5262 or (866) 577-0771 | gsstage@grantsolutionstest.com

[Contact Us](#) | [Web Accessibility](#) | [Privacy and Security Notice](#) | [Freedom of Information Act](#) | [Disclaimers](#)

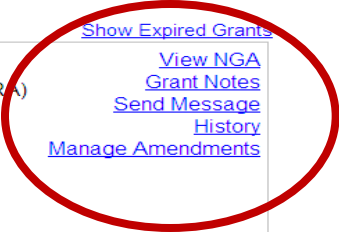
start Calenda... Grant5o... Grantee... Microsof... 1 Remin... NOTICE... 2013-H... 2013-H... NASUAD... 10:04 AM

MY GRANT LIST

My Grants List



Grant Number: [REDACTED] [Show Expired Grants](#)
Grant Program: Childrens Health Insurance Program Reauthorization Act(CHIPRA) [View NGA](#)
Program Office: Centers For Medicare and Medicaid Services [Grant Notes](#)
Project Title: Improving Health Outcomes for Children [Send Message](#)
Award Issue Date: [?](#) 02/25/2013 [History](#)
Project Period: 02/22/2010 to 02/21/2015 [Manage Amendments](#)
Budget Period: 02/22/2010 to 02/21/2015
Total Approved Budget (Federal): \$13,209,712
Next T&C Due Date: N/A
Status: No Existing Amendments




Grant Number: [REDACTED] [View NGA](#)
Grant Program: State Health Insurance Assistance Program(SHIP) [Grant Notes](#)
Program Office: Centers For Medicare and Medicaid Services [Send Message](#)
Project Title: STATE HEALTH INSURANCE ASSISTANCE PROGRAM [History](#)
Award Issue Date: [?](#) 05/31/2013 [Manage Amendments](#)
Project Period: 09/28/1992 to 03/31/2016
Budget Period: 04/01/2013 to 03/31/2014
Total Approved Budget (Federal): \$431,425
Next T&C Due Date: N/A
Status: Work In Progress (Post Award)
(Revision (Carryover))
Non Competing Status: Ready
Non Competing Due Date: 12/31/2013

Grant Number: [REDACTED] [View NGA](#)
Grant Program: Minority Health State Partnership Program [Grant Notes](#)
Program Office: [REDACTED] [Send Message](#)

VIEW NGA

My Grants List



Grant Number:	[REDACTED]	Show Expired Grants
Grant Program:	Childrens Health Insurance Program Reauthorization Act(CHIPRA)	View NGA
Program Office:	Centers For Medicare and Medicaid Services	Grant Notes
Project Title:	Improving Health Outcomes for Children	Send Message
Award Issue Date: 	02/25/2013	History
Project Period:	02/22/2010 to 02/21/2015	Manage Amendments
Budget Period:	02/22/2010 to 02/21/2015	
Total Approved Budget (Federal):	\$13,209,712	
Next T&C Due Date:	N/A	
Status:	No Existing Amendments	



Grant Number:	[REDACTED]	View NGA
Grant Program:	State Health Insurance Assistance Program(SHIP)	Grant Notes
Program Office:	Centers For Medicare and Medicaid Services	Send Message
Project Title:	STATE HEALTH INSURANCE ASSISTANCE PROGRAM	History
Award Issue Date: 	05/31/2013	Manage Amendments
Project Period:	09/28/1992 to 03/31/2016	
Budget Period:	04/01/2013 to 03/31/2014	
Total Approved Budget (Federal):	\$431,425	
Next T&C Due Date:	N/A	
Status:	Work In Progress (Post Award) (Revision (Carryover))	
Non Competing Status:	Ready	
Non Competing Due Date:	12/31/2013	

Grant Number:	[REDACTED]	View NGA
Grant Program:	Minority Health State Partnership Program	Grant Notes
Program Office:	USA Area	Send Message

VIEW NGA

1. DATE ISSUED: MM/DD/YYYY CER# NO. IS ASSISTANCE TYPE

2a. SUPERSEDES AWARD NOTICE dated [redacted] except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

4. GRANTING AGENCY: [redacted]

5. ACTION TYPE
Post Award
Amendment

6. PROJECT PERIOD
From MM/DD/YYYY 09/30/2008 Through MM/DD/YYYY 03/31/2012

7. BUDGET PERIOD
From MM/DD/YYYY 09/30/2008 Through MM/DD/YYYY 03/31/2012

Department of Health and Human Services
Administration For Community Living
Administration on Aging (AOA)
 ACL Office of Grants Management
 Washington, DC 20201-1401

NOTICE OF AWARD
 AUTHORIZATION (Legislation/Regulations)
 42 USC 398 et seq. amended

9a. GRANTEE NAME AND ADDRESS
 [redacted]

9b. GRANTEE PROJECT DIRECTOR
 [redacted]

10a. GRANTEE AUTHORIZING OFFICIAL
 [redacted]

10b. FEDERAL PROJECT OFFICER
 [redacted]

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)

I Financial Assistance from the Federal Awarding Agency Only

II Total project costs including grant funds and all other financial participation

a. Salaries and Wages	515,362.00
b. Fringe Benefits	154,611.00
c. Total Personnel Costs	669,973.00
d. Equipment	0.00
e. Supplies	14,266.00
f. Travel	60,040.00
g. Construction	0.00
h. Other	320,058.00
i. Contractual	150,210.00
j. TOTAL DIRECT COSTS	1,214,547.00
k. INDIRECT COSTS	48,084.00
l. TOTAL APPROVED BUDGET	1,274,481.00
m. Federal Share	730,724.00
n. Non-Federal Share	543,757.00

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11m)	730,724.00
b. Less Unobligated Balance From Prior Budget Periods	0.00
c. Less Cumulative Prior Award(s) This Budget Period	730,724.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	0.00
13. Total Federal Funds Awarded to Date for Project Period	730,724.00

14. RECOMMENDED FUTURE SUPPORT
 (Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a.		d.	
b.		e.	
c.		f.	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION
 b. ADDITIONAL COSTS
 c. MATCHING
 d. OTHER RESEARCH (Add / Deduct Option)
 e. OTHER (See REMARKS)

b

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation.
 b. The grant program regulations.
 c. This award notice including terms and conditions, if any, noted below under REMARKS.
 d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

GRANT NOTES

My Grants List



Grant Number:	[REDACTED]	Show Expired Grants
Grant Program:	Childrens Health Insurance Program Reauthorization Act(CHIPRA)	View NGA
Program Office:	Centers For Medicare and Medicaid Services	Grant Notes
Project Title:	Improving Health Outcomes for Children	Send Message
Award Issue Date:	02/25/2013	History
Project Period:	02/22/2010 to 02/21/2015	Manage Amendments
Budget Period:	02/22/2010 to 02/21/2015	
Total Approved Budget (Federal):	\$13,209,712	
Next T&C Due Date:	N/A	
Status:	No Existing Amendments	

[Show Expired Grants](#)

[View NGA](#)

[Grant Notes](#)

[Send Message](#)

[History](#)

[Manage Amendments](#)

*Note: Some grantees may have multiple grants for the same program, so please ensure that you are selecting the appropriate grant number when adding a grant note.

Grant Number:	[REDACTED]	View NGA
Grant Program:	State Health Insurance Assistance Program(SHIP)	Grant Notes
Program Office:	Centers For Medicare and Medicaid Services	Send Message
Project Title:	STATE HEALTH INSURANCE ASSISTANCE PROGRAM	History
Award Issue Date:	05/31/2013	Manage Amendments
Project Period:	09/28/1992 to 03/31/2016	
Budget Period:	04/01/2013 to 03/31/2014	
Total Approved Budget (Federal):	\$431,425	
Next T&C Due Date:	N/A	
Status:	Work In Progress (Post Award) (Revision (Carryover))	
Non Competing Status:	Ready	
Non Competing Due Date:	12/31/2013	

[View NGA](#)

[Grant Notes](#)

[Send Message](#)

[History](#)

[Manage Amendments](#)

Grant Number:	[REDACTED]	View NGA
Grant Program:	Minority Health State Partnership Program	Grant Notes
Program Office:	USA Area	Send Message

[View NGA](#)

[Grant Notes](#)

[Send Message](#)

ADDING A GRANT NOTE

Windows Internet Explorer

grantsolutions.gov/gs/listNote.gs?layout/WithoutMenu=Y&projectId=127863&applicationId=245544

[Page Help](#)

Grant Notes

Grant Number	[REDACTED]
Grantee Name	[REDACTED]
Project Start Date	09/30/2009
Project End Date	05/31/2013

Grant Note Create Date	From	<input type="text"/>	To	<input type="text"/>
Grant Note Type		--All--		
Grant Note Category		--All--		
Author		--All--		
Subject	<input type="text"/>			
Hide Automatic Notes	<input type="checkbox"/>			

← These fields can be used to search **existing** notes by date, note category, etc.

Total 1 notes

1

Subject	Category	Grant Note Type		Author	Date	Support Year	Application Number	Action
[REDACTED]	Programmatic Report	Internal		[REDACTED]	08/30/2013 11:55 (GMT - 04:56) EDT	1	[REDACTED]	

Click Add to add a **new** Grant Note.

← Any **existing** notes for this grant will be listed here. This grant currently has one note.

Has Attachment Edit Note Delete Note View Note

GRANT NOTE BREAKDOWN

GrantSolutions - Windows Internet Explorer
https://www.grantsolutions.gov/gs/note.gs?action=add&layout/WithoutMenu=Y&applicationId=240724&projectId=126684&f_nt=&f_ar=&f_ha=&f_fd=&f_td=&f_sj=

Page Help

Grant Notes - Add

Author: This field should automatically populate with your name.

*Subject:

You should always select "Correspondence" note type → *Note Type:

*Category Type: ← There are several different Category Types to choose from

*Notes:
Provide brief description here →

Multiple files – of different file types (ex: PDF, Word, JPEG etc.) – can be attached to a single Grant Note. →

Add attachments (if applicable).
*Note: You are not required to include attachments with a Grant Note.

Note Attachments

Description: ← Provide brief description of file here

File to Upload:

← Click "Upload" to add file

Description	Source Attachments	Status	Actions
-------------	--------------------	--------	---------

* Status updates every 10 seconds

Click "Submit" to save note →

EXAMPLE

SUBMITTING A PROGRAM PROGRESS REPORT AS A GRANT NOTE

GrantSolutions - Windows Internet Explorer
https://www.grantsolutions.gov/gs/note_gs?action=add&layout/WithoutMenu=Y&applicationId=268907&projectId=127866&f_nt=&f_ar=&f_ha=&f_fd=&f_td=&f_sj=

Grant Notes - Add

Author: [REDACTED]
*Subject: PPR - 9-30-12 to 3-31-13
*Note Type: Correspondence
*Category Type: Programmatic Report
*Notes: (Limit to 2000 characters)
Progress report and attachments for 9-30-12 to 3-31-13 reporting period

Four files uploaded (PPR and three attachments)

Note Attachments

Description: [REDACTED]
File to Upload: [REDACTED] Browse...
Upload

You can edit, delete, or view the note by clicking on these icons

Description	Source Attachments	Status	Actions
PPR-9-30-12 to 3-31-13	PPR - 9-30-12 to 3-31-13.doc	SUCCESSFUL	[Edit] [Delete] [View]
Attachment 1 - Logo	Attachment 1 - logo.jpg	SUCCESSFUL	[Edit] [Delete] [View]
Attachment 2 - Data Report	Attachment 2 - Data Report.xlsx	SUCCESSFUL	[Edit] [Delete] [View]
Attachment 3 - Handbook	Attachment 3 - Handbook.msg	SUCCESSFUL	[Edit] [Delete] [View]

* Status updates every 10 seconds

Don't forget to click Submit! → [Submit] [Cancel]

Make sure the status says "Successful" prior to clicking "Submit".

SHOWS GRANT NOTE HAS BEEN ADDED

GrantSolutions - Google Chrome
https://www.grantsolutions.gov/gs/listNote_gs?f_td=&layoutWithoutMenu=Y&applicationId=268905&f_ar=&f_nt=&f_sj=&projectId=127856&f_fd=&f_ha=


[Page Help](#)

Grant Notes

Grant Number [REDACTED]
Grantee Name [REDACTED]
Project Start Date 09/01/2010
Project End Date 08/31/2014

Grant Note Create Date From [] To []
Grant Note Type --All--
Grant Note Category --All--
Author --All--
Subject []
Hide Automatic Notes

Total 19 notes 1 2 [Next]

Subject	Category	Grant Note Type	Author	Date	Support Year	Application Number	Action
PPR - 3-31-13	Programmatic Report	Correspondence	[REDACTED]	09/03/2013 13:23 (GMT -04:56) EDT	3	[REDACTED]	

To ensure all files have been successfully attached, click the magnifying glass to view your note contents.



REPORTS

Beginning October 1st, 2013, ACL grantees are required to submit all ACL Program Performance Reports (PPRs) and Financial Reports (ex: SF-425) in GrantSolutions as *Grant Notes*. ACL will no longer use the Grants.Office@acl.hhs.gov mailbox.

CATEGORIZING AND NAMING GRANT NOTES

	Program Performance Reports (PPRs)	Financial Reports
Subject	<p>Insert PPR and Reporting Period</p> <p>For example: if the Reporting Period is 9-30-12 – 3-31-13, the subject would read “PPR – 9-30-12 to 3-31-13”</p>	<p>Insert Type of Report and Reporting Period</p> <p>For example: if the Reporting Period for an SF-425 is 9-30-12 to 9-30-13, the subject would read “SF-425 – 9-30-12 to 9-30-13”</p>
Note Type	Correspondence	Correspondence
Category Type	Programmatic Report	Financial Report
Notes	Enter brief description of submission	Enter brief description of submission
Description	<p>Insert PPR and Reporting Period</p> <p>For example: if the Reporting Period for a PPR is 9-30-12 to 3-31-13, the subject would read “PPR – 9-30-12 to 3-31-13”</p>	<p>Insert Type of Report and Reporting Period</p> <p>For example: if the Reporting Period for an SF-425 is 9-30-12 to 9-30-13, the description would read “SF-425 – 9-30-12 to 9-30-13”</p>

For submitting other documents, unless instructed otherwise, please Categorize these Notes as “Other” and ensure the Subject, Notes section, and Description clearly indicate what is being submitted.

Basic information about reporting requirements can be found on ACL’s website, [Information for Current Grantees](#), and in the Terms and Conditions of grant Notice of Awards.

SEND MESSAGE – N/A

ACL will not be using the GrantSolutions “Send Message” feature at this time.

GrantSolutions.gov [sblue] | GrantSolutions-4.4.2.9 7/23/2013 | Log Out

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support

My Grants List

[Redacted]

[Show Expired Grants](#) ←

Grant Number:	[Redacted]	View NGA
Grant Program:	Childrens Health Insurance Program Reauthorization Act(CHIPRA)	Grant Notes
Program Office:	Centers For Medicare and Medicaid Services	Send Message
Project Title:	Improving Health Outcomes for Children	History
Award Issue Date:	02/25/2013	Manage Amendments
Project Period:	02/22/2010 to 02/21/2015	
Budget Period:	02/22/2010 to 02/21/2015	
Total Approved Budget (Federal):	\$13,209,712	
Next T&C Due Date:	N/A	
Status:	No Existing Amendments	



Grant Number:	[Redacted]	View NGA
Grant Program:	State Health Insurance Assistance Program(SHIP)	Grant Notes
Program Office:	Centers For Medicare and Medicaid Services	Send Message
Project Title:	STATE HEALTH INSURANCE ASSISTANCE PROGRAM	History
Award Issue Date:	05/31/2013	Manage Amendments
Project Period:	09/28/1992 to 03/31/2016	
Budget Period:	04/01/2013 to 03/31/2014	
Total Approved Budget (Federal):	\$431,425	
Next T&C Due Date:	N/A	
Status:	Work In Progress (Post Award) (Revision (Carryover))	
Non Competing Status:	Ready	
Non Competing Due Date:	12/31/2013	


Grant Number:	[Redacted]	View NGA
Grant Program:	Minority Health State Partnership Program	Grant Notes
Program Office:	USA Area	Send Message

HISTORY

My Grants List



Grant Number:	[REDACTED]	Show Expired Grants
Grant Program:	Childrens Health Insurance Program Reauthorization Act(CHIPRA)	View NGA
Program Office:	Centers For Medicare and Medicaid Services	Grant Notes
Project Title:	Improving Health Outcomes for Children	Send Message
Award Issue Date: 	02/25/2013	History 
Project Period:	02/22/2010 to 02/21/2015	Manage Amendments
Budget Period:	02/22/2010 to 02/21/2015	
Total Approved Budget (Federal):	\$13,209,712	
Next T&C Due Date:	N/A	
Status:	No Existing Amendments	

Grant Number:	[REDACTED]	View NGA
Grant Program:	State Health Insurance Assistance Program(SHIP)	Grant Notes
Program Office:	Centers For Medicare and Medicaid Services	Send Message
Project Title:	STATE HEALTH INSURANCE ASSISTANCE PROGRAM	History
Award Issue Date: 	05/31/2013	Manage Amendments
Project Period:	09/28/1992 to 03/31/2016	
Budget Period:	04/01/2013 to 03/31/2014	
Total Approved Budget (Federal):	\$431,425	
Next T&C Due Date:	N/A	
Status:	Work In Progress (Post Award) (Revision (Carryover))	
Non Competing Status:	Ready	
Non Competing Due Date:	12/31/2013	

Grant Number:	[REDACTED]	View NGA
Grant Program:	Minority Health State Partnership Program	Grant Notes
Program Office:	USA Area	Send Message

HISTORY

GrantSolutions x
https://www.grantsolutions.gov/gs/servlet/grantlist.FederalGrantHistoryServlet?budget_period_id=131585&close_url=wkhGPKkH
The New York Times ... ESPN: The Worldwide... wp washingtonpost.com ... Bank of America | Ho... Capital One Credit Car... mail.umich.edu mfile.umich.edu: Web ... Other bookmarks

[sskowronski] | GrantSolutions-4.5.6.2 8/11/2013 | Log Out

GrantSolutions.gov

Grants List Funding Opportunities Applications Awards Grants Management Reports System Management Online Data Collection Help/Support

Grant History

Grantee Name	[REDACTED]
Project Title	[REDACTED]
Project Period	09/30/2008 to 03/31/2012
Budget Year	1

Application Number	Grant Number	Action Date	Project Period	Budget Period	Award Amount	Application Type	Status	Action
[REDACTED]	[REDACTED] Amendment Number:2 Budget Period:1	10/17/2011	09/30/2008 to 03/31/2012	09/30/2008 to 03/31/2012	\$0.00	Post Award Amendment (ACL NOA Revision (Non-Monetary))	Awarded	View Application Budget Worksheet View NGA Award Summary Award Workflow History View Terms & Conditions
[REDACTED]	[REDACTED] Amendment Number:1 Budget Period:1	11/17/2008	09/30/2008 to 03/31/2012	09/30/2008 to 03/31/2012	\$0.00	Post Award Amendment (ACL NOA Revision (Non-Monetary))	Amended	View Application Budget Worksheet View NGA Award Summary Award Workflow History View Terms & Conditions
[REDACTED]	[REDACTED] Amendment Number:0 Budget Period:1	09/26/2008	09/30/2008 to 03/31/2012	09/30/2008 to 03/31/2012	\$730,724.00	New	Amended	View Application Budget Worksheet View NGA Award Summary Award Workflow History View Terms & Conditions

Close

Manage Amendments

My Grants List



[Show Expired Grants](#)

Grant Number: [Redacted]
Grant Program: [Redacted]
Program Office: [Redacted]
Project Title: [Redacted]

Award Issue Date: 02/25/2013
Project Period: 02/22/2010 to 02/21/2015
Budget Period: 02/22/2010 to 02/21/2015
Total Approved Budget (Federal): \$13,209,712
Next T&C Due Date: N/A
Status: No Existing Amendments

[View NGA](#)
[Grant Notes](#)
[Send Message](#)
[History](#)
[Manage Amendments](#)



Grant Number: [Redacted]
Grant Program: [Redacted]
Program Office: [Redacted]
Project Title: [Redacted]

Award Issue Date: 05/31/2013
Project Period: 09/28/1992 to 03/31/2016
Budget Period: 04/01/2013 to 03/31/2014
Total Approved Budget (Federal): \$431,425
Next T&C Due Date: N/A
Status: Work In Progress (Post Award)
(Revision (Carryover))
Non Competing Status: Ready
Non Competing Due Date: 12/31/2013

[View NGA](#)
[Grant Notes](#)
[Send Message](#)
[History](#)
[Manage Amendments](#)

Grant Number: [Redacted]
Grant Program: [Redacted]
Program Office: USA Area

[View NGA](#)
[Grant Notes](#)
[Send Message](#)

e
as
r
s
!

Manage Amendments

[sb]ue1 | GrantSolutions-4.4.2.9 7/23/2013 | [Log Out](#)

 GrantSolutions.gov

Account Management ▾ Funding Opportunity Applications Grants ▾ Reports ▾ Online Data Collection Help/Support ▾

Manage Amendments

Grant Number [REDACTED]
Grantee Name [REDACTED]
Project Title [REDACTED]
Project Start Date 02/22/2010
Project End Date 02/21/2015
Last Issued NGA 02/20/2013 ([View NGA](#))

Amendment #	Status	Submitted Date	Type	Budget Period	Action
(There are no Amendments found for this Grant.)					



GrantSolutions User Support | (202) 401-5282 or (866) 577-0771 | gsstage@grantsolutionstest.com

[Contact Us](#) | [Web Accessibility](#) | [Privacy and Security Notice](#) | [Freedom of Information Act](#) | [Disclaimers](#)

Select Type of Amendment

The screenshot shows a web browser window with the URL https://stage.grantsolutions.gov/gs/servlet/grantlist.GranteePostawardActionServlet?Nga_Id=194394&project_id=131168&close_url=gctGTj. The page header includes the GrantSolutions.gov logo and navigation links: Account Management, Funding Opportunity, Applications, Grants, Reports, Online Data Collection, and Help/Support. The main content area displays a project summary with a redacted grant number, project period (07/01/2013 to 06/30/2015), and budget period (07/01/2013 to 06/30/2014). Below this is the 'Amendment Type' section, which lists 15 radio button options. The 'Create Amendment' button at the bottom is circled in red, and a blue arrow points to it.

GrantSolutions.gov [R:Gule] | GrantSolutions-4.5.6.2 8/8/2013 | Log Out

Account Management ▾ Funding Opportunity Applications Grants ▾ Reports ▾ Online Data Collection Help/Support ▾

Grant Number: [REDACTED]

Project Period: 07/01/2013 to 06/30/2015
Budget Period: 07/01/2013 to 06/30/2014

Amendment Type

- ACL Budget Revision (Type 8)
- ACL Carryover Request (Type 8)
- ACL Change PI/PD Info (Type 6)
- ACL Change in AOR (Authorized Organizational Representative) (Type 6)
- ACL Change in Grantee Address (Type 8)
- ACL Change in Institution Name or EIN (Not Both) (Type 8)
- ACL Change in Scope (Type 8)
- ACL Change in a Project Manager (Type 6)
- ACL Closeout Expired Grants (Type 6)
- ACL NOA Revision (Non-Monetary) (Type 6)
- ACL No Cost Extension (Type 4)
- ACL Supplement (Type 6)
- ACL Supplement (Non-Competing) (Type 3)
- ACL Transfer of Award (Termination of Old; Award to New) (Type 8)

GrantSolutions User Support | (202) 401-5282 or (866) 577-0771 | gsstage@grantsolutionstest.com
[Contact Us](#) | [Web Accessibility](#) | [Privacy and Security Notice](#) | [Freedom of Information Act](#) | [Disclaimers](#)

Application Control Checklist

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/gs/servlet/eacc.post.EACCLnProgressServlet?Nga_Id=194394&E_Submission_Flag=Y&close_url=grantlist.manageamendments

File Edit View Favorites Tools Help

GrantSolutions

GrantSolutions Amendment Application Control Checklist

Post Award Action: ACL No Cost Extension

Work In Progress (Post Award)

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Print Application:

[Original Submission](#)

Applicant	[REDACTED]
Grant Number	[REDACTED]
Application Number	[REDACTED]
Action	ACL No Cost Extension
Project Title	[REDACTED]

Click here to upload any documentation (if required for the amendment you are requesting)

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Instructions for No Cost Extension (ACL)	View PDF Version View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Project Period Revision	Enter Online Enter Comments	0 Uploaded Files 0 Mail-in Items	!
Additional Information to be Submitted	Enclosure(s)	Attachment(s)	Status
Cover Letter (ACL)	Enter Comments	0 Uploaded Files 0 Mail-in Items	!
Miscellaneous Information (ACL)	Enter Comments	0 Uploaded Files 0 Mail-in Items	!

Amendment Package Status: Work In Progress (Post Award)

Submission Notice

Uploading Required Documentation (if required for the amendment you are requesting)

GrantSolutions.gov

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support


Attachments

You may upload file attachments or specify mail-in items for the enclosure below:

Organization Name: [Redacted]
Application Number: [Redacted]
Project Title: [Redacted]
Project Period: [Redacted]

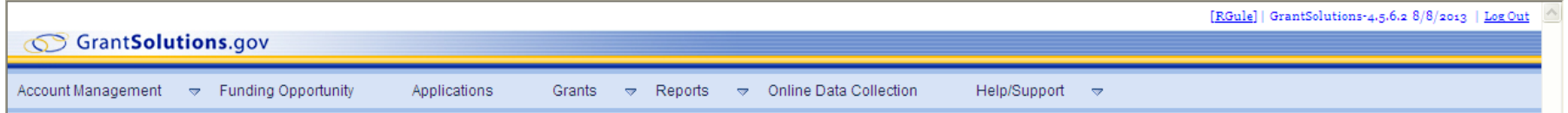
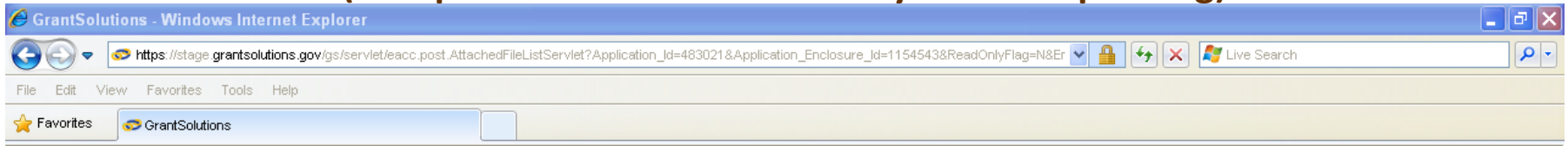
Enclosure: Cover Letter (ACL)
Number of Attachments: 0

Item Description	Type	Review	Action
(Empty)			



[Redacted]

Uploading Required Documentation (if required for the amendment you are requesting)



Organization Name:
Application Number:
Project Title:
Project Period:

Enclosure:
Number of Attachments:

Attachment - Upload

Organization Name: [Redacted]
Application Number: [Redacted]
Project Title: [Redacted]
Project Period: 07/01/2013 to 06/30/2015

*Description: ←

*Step 1: ←

Step 2: Press the attach button to have GrantSolutions upload the file. Please allow sufficient time for the file upload to complete. This will vary based upon your connection speed and the size of your file. If the file is successfully uploaded, you will be returned to the attachment list.

→

Attachment Note:
This is a Test message

Uploading Required Documentation

(if required for the amendment you are requesting)

The screenshot shows a web browser window displaying the GrantSolutions.gov website. The page title is "Attachments". Below the title, there is a message: "You may upload file attachments or specify mail-in items for the enclosure below:". The page displays the following information:

- Organization Name: [Redacted]
- Application Number: [Redacted]
- Project Title: [Redacted]
- Project Period: 07/01/2013 to 06/30/2015
- Enclosure: Cover Letter (ACL)
- Number of Attachments: 0

Below this information, there is a table with the following columns: Item Description, Type, Review, and Action. The table contains one row:

Item Description	Type	Review	Action
NCE Request Letter – 10-28-13			<input type="button" value="Upload Attachment"/> <input type="button" value="Add Mail-in Item"/> <input type="button" value="Close"/>

A blue arrow points to the "Close" button in the "Action" column of the table. Below the table, there is a large black redacted area.

At the bottom of the page, there is a footer with the following text: "GrantSolutions User Support | (202) 401-5282 or (866) 577-0771 | gsstage@grantsolutionstest.com | [Contact Us](#) | [Web Accessibility](#) | [Privacy and Security Notice](#) | [Freedom of Information Act](#) | [Disclaimers](#)". The page number "33" is displayed in the bottom right corner.

Verify Submission

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/gis/servlet/eacc.post.EACCInProgressServlet?Application_Id=483021

File Edit View Favorites Tools Help

★ Favorites GrantSolutions

Work In Progress (Post Award)

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Print Application:

[Original Submission](#)

Applicant	[REDACTED]
Grant Number	[REDACTED]
Application Number	(To be assigned)
Action	ACL No Cost Extension
Project Title	[REDACTED]

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Instructions for No Cost Extension (ACL)	View PDF Version View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Project Period Revision	Enter Online Enter Comments	0 Uploaded Files 0 Mail-in Items	
Additional Information to be Submitted	Enclosure(s)	Attachment(s)	Status
Cover Letter (ACL)	Enter Comments	1 Uploaded Files 1 Mail-in Items	
Miscellaneous Information (ACL)	Enter Comments	0 Uploaded Files 0 Mail-in Items	

Amendment Package Status: Work In Progress (Post Award)

Submission Notice

GrantSolutions does not hold any responsibility for data loss prior to your submission. Your electronic submission components will be confirmed by an on-line acknowledgement and you will also receive an acknowledgement of receipt by regular postal mail when all mail-in attachments of the application package have been received. Please be aware that even if you submit the electronic portion of your application, GrantSolutions will NOT consider your application complete unless GrantSolutions receives all the required attachments by the due date requirements specified in the grant announcement. Please be sure to label all your correspondence with the correct application number.

GrantSolutions Grantee Basics - September 12 2013

Final Submission

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/gs/servlet/eacc.post.EACCSsubmitApplicationServlet?Application_Id=483021

File Edit View Favorites Tools Help

GrantSolutions

[RGule] | GrantSolutions-4.5.6.2 8/8/2013 | Log Out

GrantSolutions.gov

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support

GrantSolutions Amendment Submission Verification

You are about to submit the following application:

Applicant	
Grant Number	
Project Title	
Action	ACL No Cost Extension

Online Forms

*** Project Period Revision

Additional Information to be Submitted

NCE Request Letter – 10-28-13

*** It appears from what you have entered that your application is not complete. To correct, press the "Cancel" button to return to the Application Control Checklist.

→ Final Submission Cancel

Final Submission

The screenshot shows a web browser window titled "GrantSolutions - Windows Internet Explorer" with the URL https://stage.grantsolutions.gov/gs/servlet/eacc.post.EACCSUBmitApplicationServlet?Application_Id=483021. The browser's address bar includes navigation icons and a "Live Search" button. The website header features the "GrantSolutions.gov" logo and a navigation menu with items: "Account Management", "Funding Opportunity", "Applications", "Grants", "Reports", "Online Data Collection", and "Help/Support".

The main content area is titled "GrantSolutions Amendment Submission Verification". Below this title, it states: "You are about to submit the following application:". A table lists application details, with the "Applicant" field redacted by a black box. The "Action" field is labeled "ACL No Cost Extension".

On the left side, there are sections for "Online Forms" (listing "Project Period Revision") and "Additional Information to be Submitted" (listing "Cover Letter (ACL)" and "Miscellaneous Information (ACL)").

A modal dialog box titled "Message from webpage" is overlaid on the page. It contains a question mark icon and the text: "Are you sure you want to submit this application? You may not alter any information once it is submitted." Below the text are "OK" and "Cancel" buttons. A blue arrow points from the text to the "OK" button.

At the bottom of the page, there is a warning message: "*** It appears from what you have entered that your application is not complete. To correct, press the 'Cancel' button to return to the Application Control Checklist." Below this message are two buttons: "Final Submission" and "Cancel".

Confirmation

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/gs/servlet/eacc.post.EACCSubmissionConfirmServlet

File Edit View Favorites Tools Help

GrantSolutions

[RGUe] | GrantSolutions-4.5.6.2 8/8/2013 | Log Out

GrantSolutions.gov

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support

Amendment Status Confirmation

Grants has marked the following application as submitted:

* Please submit signed copies of forms if you have been instructed by your program or grant office.

Administration on Aging (AoA)
ACL Office of Grants Management
Washington, DC 20201-1401-1401

Applicant	[REDACTED]
Grant Number	[REDACTED]
Project Title	[REDACTED]
Action	ACL No Cost Extension
Submitted Date	10/28/2013 04:23 PM Eastern Time

Application Details

Items

Application Control Checklist

37

Application Control Checklist

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/giservlet/eacc.post.EACCInProgressServlet?Application_Id=483021&close_url=gctTGTjo

File Edit View Favorites Tools Help

★ Favorites GrantSolutions

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Print Application:

[Original Submission](#)

Applicant	[REDACTED]
Grant Number	[REDACTED]
Application Number	[REDACTED]
Action	ACL No Cost Extension
Project Title	[REDACTED]
Submitted Date	10/28/2013 04:23 PM Eastern Time

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Instructions for No Cost Extension (ACL)	View PDF Version View Original Version	N/A	✓
Online Forms	Enclosure(s)	Attachment(s)	Status
Project Period Revision	View Online No Comments Entered	0 Uploaded Files 0 Mail-in Items	⚠
Additional Information to be Submitted	Enclosure(s)	Attachment(s)	Status
Cover Letter (ACL)	No Comments Entered	1 Uploaded Files Mail-in Items	⚠
Miscellaneous Information (ACL)	No Comments Entered	0 Uploaded Files 0 Mail-in Items	⚠

Post Submission Supplemental Information

Description	Attachment(s): Uploaded Files
	No Attachments Uploaded

[Amendment Package Status:](#) Submitted (Post Award)

Mail-In Package Information: Administration on Aging (AoA) is currently not expecting to receive a Mail-In Package for this application.

Close

Confirmation

GrantSolutions - Windows Internet Explorer

https://stage.grantsolutions.gov/gs/servlet/grantlist.manageamendments.GranteeManageAmendmentsListServlet

File Edit View Favorites Tools Help

GrantSolutions

GrantSolutions.gov [RGale] | GrantSolutions-4.5.6.2 8/8/2013 | Log Out

Account Management Funding Opportunity Applications Grants Reports Online Data Collection Help/Support

Manage Amendments

Grant Number [Redacted]
Grantee Name [Redacted]
Project Title [Redacted]
Project Start Date [Redacted]
Project End Date 06/30/2015
Last Issued NGA 07/12/2013 ([View NGA](#))

Amendment #	Status	Submitted Date	Type	Budget Period	Action
[Redacted]	Submitted (Post Award)	10/28/2013 04:23:35 PM	ACL No Cost Extension	1 07/01/2013 - 06/30/2014	View Amendment Grant Notes History Send Message

New Close

Indicates amendment has been submitted and is currently under review at ACL



GrantSolutions Technical Support

Monday - Friday

8 a.m. to 6 p.m. EST

(202) 401-5282 or (866) 577-0771

help@grantsolutions.gov

GrantSolutions Training Video

- This video (broken into 4 parts – links below) provides a walkthrough of GrantSolutions. It does, however, show some features of GrantSolutions that ACL is not using at this time. Nevertheless, it may be a useful supplement to this PowerPoint.
- [Part 1](#)
- [Part 2](#)
- [Part 3](#)
- [Part 4](#)